



**Hinckley & Bosworth
Borough Council**

Monthly Outturn Reports

For the period April 2021 to September 2021

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September 2021 Budget Monitoring Summary 2021/22

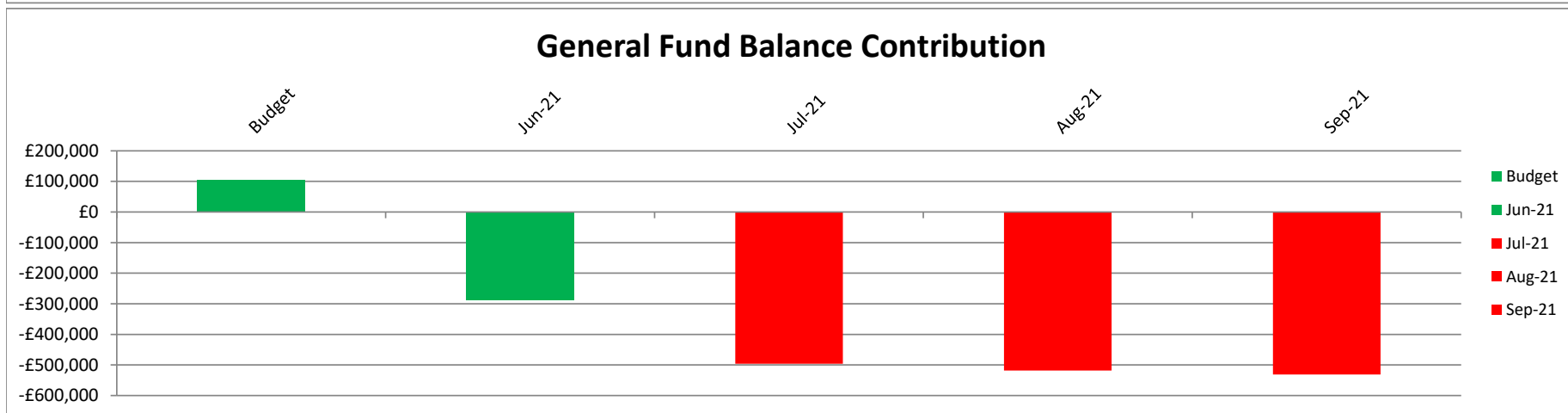
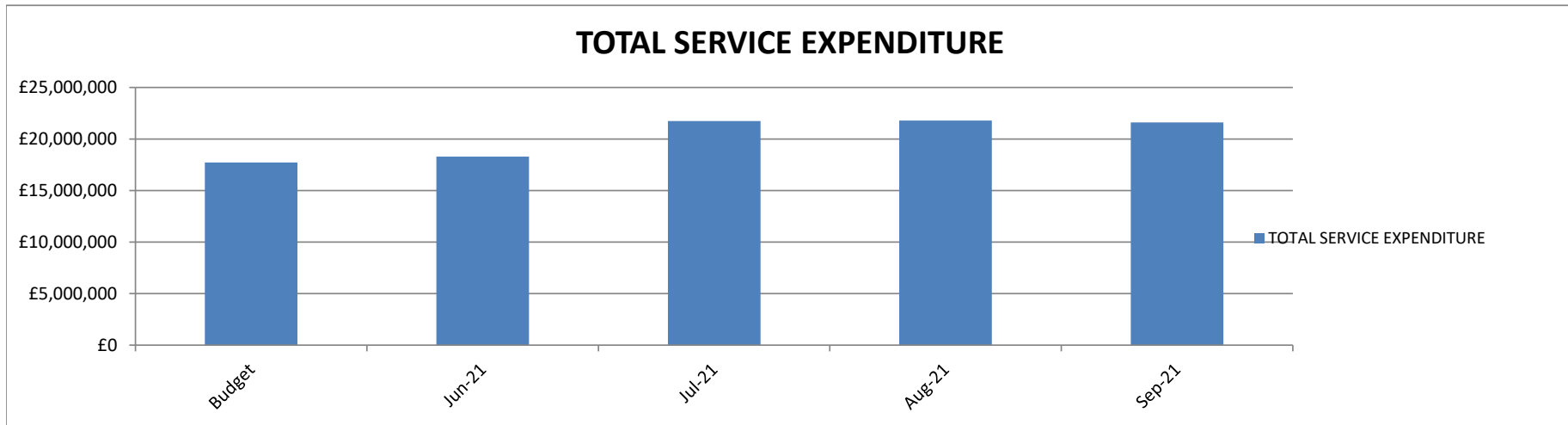
Service	Budget as per Feb 21 budget Book	Supplementary Budgets/virements approved to date	Latest Budget used for Monitoring ledger	recharges	Budget per Monitoring Report	Estimated Outturn Variations	Estimated Outturn
Community Services	2,757,520	189,144	2,946,664	(970,870)	1,975,794	594,000	3,540,664
Corporate Services	2,570,120	2,796,893	5,367,013	(651,640)	4,715,373	(584,000)	4,783,013
Support Services	80,700	202,811	283,511	3,968,470	4,251,981	61,000	344,511
Environment & Planning	8,496,901	152,919	8,649,820	(2,345,960)	6,303,860	461,000	9,110,820
s31 Collection Fund Support	3,826,520		3,826,520	0	3,826,520		3,826,520
TOTAL SERVICE EXPENDITURE	17,731,761	3,341,767	21,073,528	0	21,073,528	532,000	21,605,528
Special Expenses	(706,360)	(11,000)	(717,360)	0	(717,360)		(717,360)
Capital Accounting	(1,405,340)		(1,405,340)	0	(1,405,340)		(1,405,340)
External Interest - Net	185,200		185,200	0	185,200	15,000	200,200
IAS 19 Adjustment	(1,585,970)		(1,585,970)	0	(1,585,970)		(1,585,970)
Carry Forwards 20/21 to 2021/22		(120,480)	(120,480)		(120,480)		(120,480)
Use of UG&C Reserves	0	(3,018,019)	(3,018,019)	0	(3,018,019)		(3,018,019)
Transfer to Reserves	660,000		660,000	0	660,000		660,000
Use of Reserves	(280,912)	(102,908)	(383,820)	0	(383,820)		(383,820)
Transfer to (From) Future Collection Fund	(3,826,520)		(3,826,520)		(3,826,520)		(3,826,520)
BUDGET REQUIREMENT	10,771,859	89,360	10,861,219	0	10,861,219	547,000	11,408,219
Financing							
Council Tax	4,665,540		4,665,540	0	4,665,540		4,665,540
National Non-Domestic Rate	4,322,866		4,322,866	0	4,322,866		4,322,866
New Homes Bonus	892,004		892,004	0	892,004		892,004
Collection Fund Surplus	567,087		567,087	0	567,087		567,087
Lower Tier Support Grant	429,409		429,409		429,409		429,409
TOTAL RESOURCES (HBBC BUDGET)	10,876,906	0	10,876,906	0	10,876,906	0	10,876,906
Movement in General Fund Balances	105,047	(89,360)	15,687	0	15,687	(547,000)	(531,313)
Special Expenses							
Expenditure	706,360	11,000	717,360	0	717,360	0	717,360
Council Tax Income	749,999	0	749,999	0	749,999	0	749,999
Movement in Special Expenses Balances	(9,045)	0	32,639	0	32,639	0	32,639
Special Expenses to /(from) Reserves	52,684	0	52,684	0	52,684	0	52,684
Special Expenses mvt in Balances	(9,045)	0	(9,045)	0	(9,045)	0	(9,045)
BUDGET REQUIREMENT	749,999	11,000	760,999	0	760,999	0	760,999
Total Movement in Balances	96,002	(89,360)	6,642	0	6,642	(547,000)	(540,358)
NBR	11,626,905	100,360	11,622,218	0	11,622,218	547,000	12,169,218

Under/overspend	£	£
Mvt to/(from) Balances Orig Budget		105,047
Mvt to/(from) Balances Latest Budget		
Mvt to/(from) Balances Outturn		(531,313)
Outturn change		636,360

() = Underspend

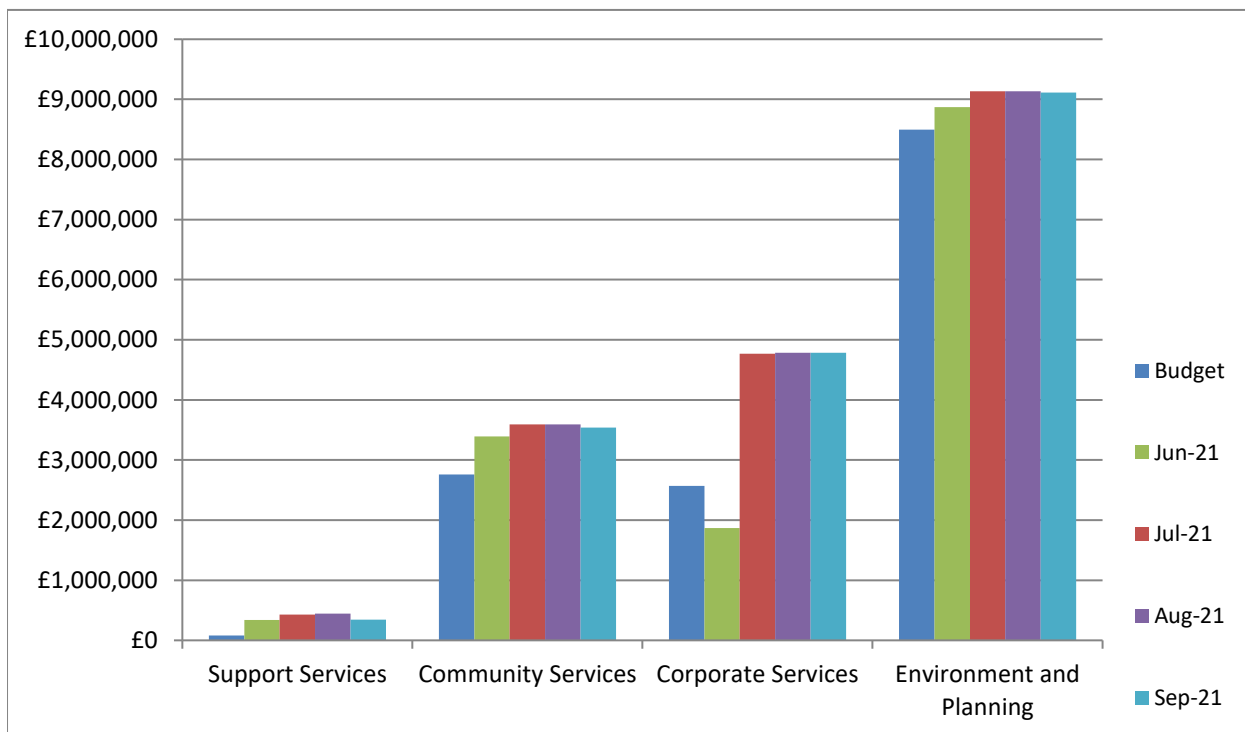
September 2021 Budget Monitoring Summary 2021/22 - General Fund Services

	Budget	Jun-21	Jul-21	Aug-21	Sep-21
TOTAL SERVICE EXPENDITURE	£17,731,761	£18,298,821	£21,749,018	£21,782,528	£21,605,528
	Budget	Jun-21	Jul-21	Aug-21	Sep-21
General Fund Balance Contribution	£105,047	-£287,013	-£495,813	-£518,313	-£531,313



September 2021 Main changes in outturn

	Budget	Jun-21	Jul-21	Aug-21	Sep-21
Support Services	£80,700	£339,700	£427,511	£444,511	£344,511
Community Services	£2,757,520	£3,390,580	£3,594,664	£3,594,664	£3,540,664
Corporate Services	£2,570,120	£1,869,120	£4,768,013	£4,783,013	£4,783,013
Environment and Planning	£8,496,901	£8,872,901	£9,132,320	£9,133,820	£9,110,820
General Fund Balance Contribution	£13,905,241	£14,472,301	£17,922,508	£17,956,008	£17,779,008



List of Supplementary Budgets Approved - 2021/22

Narrative	Amount	Community Services	Corporate Services	Environment and Planning	Support Services
Domestic Abuse - Purchase of new Ergonomic Chair	1,060	1060			
Commissioning of 2 standards Investigations	10,000				10,000
Future operating model - Implementation costs (Agreed at 11th August 2021 council)	58,000				58,000
Bradgate Stables enforcement (Net Cost) - Approved Executive 11th August 2021	5,800			5,800	
SLT - New Crematorium - Other Costs	7,000			7,000	
Hinckley Area Committee - Proms in the Park Funding	11,000			11,000	
Supplementary for County wide Start Up Business Support Programme Fees	7,500			7,500	
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	100,360	1,060	0	31,300	68,000
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Total Budget Movement Year to date	100,360	1,060	0	31,300	68,000

General Fund Service Area 2021/22 Monthly Outturn to September 2021

			Estimate to Date	Actual to Date	Variance to Date	Timing Differences	Variance excluding timing Differences	Est 2021/22	Forecast Outturn	Forecast Variation to Year End	Carry Forwards	Ref
cm01	Community Services	DSO Housing Repairs	(437,764)	(225,947)	(211,817)	(212,000)	183	(910,780)	(910,780)			
cm02		Contribution to Housing Rev Ac	0	0	0		0	22,230	22,230			
cm04		Forest Road Garages	(2,866)	(3,366)	500		500	(5,730)	(5,730)			
cm05		Homelessness	(61,767)	(98,586)	36,819	14,000	22,819	96,022	162,022	(66,000)		1.1
cm07		Housing Strategy	512	(40,566)	41,078	41,000	78	11,330	11,330			
cm08		Private Sector Housing	14,048	22,971	(8,923)		(8,923)	439,240	458,240	(19,000)		1.2
cm09		Children and Young People	8,523	(138)	8,661	8,000	661	23,275	23,275			
cm10		CCTV	61,958	53,163	8,795	6,000	2,795	133,580	133,580			
cm11		Community Safety	31,515	(173,449)	204,964	177,000	27,964	128,379	113,379	15,000	15,000	1.3
cm12		Creative Communities	11,678	13,293	(1,615)		(1,615)	34,520	34,520			
cm13		Leisure Centre	(262,618)	128,600	(391,218)	84,000	(475,218)	(510,510)	34,490	(545,000)		1.4
cm14		Leisure Promotion	12,050	2,027	10,023	8,000	2,023	16,370	16,370			
cm15		Sports Development	(1,024)	(21,816)	20,792		20,792	15,161	30,161	(15,000)		1.5
cm16		Highways Miscellaneous	27,959	97,170	(69,211)	(70,000)	789	68,180	68,180			
cm17		Markets	17,520	37,479	(19,959)		(19,959)	18,750	51,750	(33,000)		1.6
cm19		Climate Change	4,189	1,335	2,854		2,854	4,189	4,189			
		Community Services Salaries	1,196,260	1,164,247	32,013		32,013	2,391,588	2,322,588	69,000		1.7
	Community Services		620,173	956,416	(336,243)	56,000	(392,243)	1,975,794	2,569,794	(594,000)	15,000	
cp01	Corporate Services	Corporate Management	3,377,790	1,087,781	2,290,009	1,249,000	1,041,009	4,123,403	3,349,403	774,000		2.1
cp02		Corporate Management (Civic)	11,328	6,285	5,043		5,043	23,220	23,220			2.2
cp03		Council Tax / NNDR	73,015	202,893	(129,878)	(115,000)	(14,878)	286,120	286,120			2.3
cp04		Council Tax Support	44,830	(44,004)	88,834	86,000	2,834	309,480	309,480			
cp05		General Grants	43,892	43,759	133		133	109,880	109,880			
cp06		Register and Borough Elections	35,930	(595)	36,525	31,000	5,525	93,030	98,030	(5,000)		2.4
cp07		Benefits Fraud and Rent Allowances	(87,125)	(75,846)	(11,279)	79,000	(90,279)	(83,230)	(43,230)	(40,000)		2.5
cp08		Public Conveniences	10,727	10,601	126		126	21,310	21,310			
cp09		Industrial Estates	(318,054)	(274,819)	(43,235)	(23,000)	(20,235)	(603,120)	(578,120)	(25,000)		2.6
cp10		Misc Property	(128,424)	(106,093)	(22,331)	121,000	(143,331)	(560,250)	(419,250)	(141,000)		2.7
		Corporate Services Salaries	497,956	475,368	22,588		22,588	995,530	974,530	21,000		2.8
	Corporate Services		3,561,865	1,325,329	2,236,536	1,428,000	808,536	4,715,373	4,131,373	584,000	0	
cp11	Support Services	Asset Management	87,131	84,578	2,553	8,000	(5,447)	171,320	171,320			3.1
cp12		Communications & Promotion	39,694	38,229	1,465		1,465	112,260	112,260			
cp13		Council Offices	670,488	662,448	8,040	1,000	7,040	1,307,400	1,307,400			3.2
cp14		Finance Support	86,213	79,441	6,772	6,000	772	268,410	268,410			
cp15		Health and Safety	6,524	5,715	809		809	20,200	20,200			
cp16		I.T. Support	521,798	644,114	(122,316)	(103,000)	(19,316)	1,195,461	1,195,461			3.3
cp17		Legal Services	26,576	73,094	(46,518)	5,000	(51,518)	84,450	138,450	(54,000)		3.4

General Fund Service Area 2021/22 Monthly Outturn to September 2021

		Estimate to Date	Actual to Date	Variance to Date	Timing Differences	Variance excluding timing Differences	Est 2021/22	Forecast Outturn	Forecast Variation to Year End	Carry Forwards	Ref
cp18	Performance & Scrutiny	1,986	446	1,540		1,540	12,300	12,300			
cp19	Corporate Support Team	52,568	37,950	14,618	11,500	3,118	113,480	110,480	3,000		3.5
cp20	Human Resources	67,988	69,796	(1,808)		(1,808)	173,190	173,190			3.6
cp21	Committee Services	26,078	24,666	1,412		1,412	38,410	38,410			
cp22	Customer Contact Centre	14,378	14,197	181		181	109,320	109,320			
	Support Services Salaries	1,001,228	989,485	11,743		11,743	2,008,290	2,018,290	(10,000)		3.7
	HRA element of Support Services	(681,664)	(689,240)	7,576		7,576	(1,362,510)	(1,362,510)			3.8
	Support Services	1,920,986	2,034,918	(113,933)	(71,500)	(42,433)	4,251,981	4,312,981	(61,000)	0	
ep01	Environment & Planning	29,720	29,529	191		191	30,960	30,960			
ep02	Local Land Charges	10,008	10,450	(442)		(442)	27,460	27,460			
ep03	DSO Grounds Maintenance	(340,178)	(303,085)	(37,093)	(33,000)	(4,093)	(777,110)	(762,110)	(15,000)		4.1
ep04	Allotments	1,224	(826)	2,050		2,050	5,140	5,140			
ep05	Cemeteries	60,854	44,184	16,670	3,000	13,670	137,800	126,800	11,000		4.2
ep06	Countryside Management	49,303	44,756	4,547		4,547	103,970	103,970			
ep07	Dog Warden Service	10,950	11,888	(938)		(938)	23,560	23,560			
ep08	Environmental Health	15,646	(633)	16,279	4,000	12,279	121,850	109,850	12,000		4.3
ep09	Land Drainage	19,110	11,352	7,758		7,758	43,320	43,320			4.4
ep10	Licences	(44,790)	(41,937)	(2,853)	(10,000)	7,147	(80,590)	(80,590)			
ep11	Parks	266,713	302,127	(35,414)	(13,000)	(22,414)	619,417	677,417	(58,000)		4.5
ep12	Pest Control	128	(1,554)	1,682		1,682	1,600	1,600			
ep13	Recycling	(111,024)	(230,830)	119,806	143,000	(23,194)	518,390	557,390	(39,000)		4.6
ep14	Refuse Collection	242,684	217,726	24,958	36,000	(11,042)	489,190	508,190	(19,000)		4.7
ep15	Street Cleansing	45,946	99,233	(53,287)	(28,000)	(25,287)	132,613	160,613	(28,000)		4.8
ep16	Waste Business Improvements	(13,793)	(31,411)	17,618	6,000	11,618	(27,579)	(39,579)	12,000		4.9
ep17	Building Inspection	(79,872)	(99,762)	19,890	37,000	(17,110)	(89,750)	(59,750)	(30,000)		4.10
ep18	Car Parks	(60,597)	7,554	(68,151)	17,000	(85,151)	(309,210)	(153,210)	(156,000)		4.11
ep19	Community Planning	21,774	15,173	6,601	5,000	1,601	179,850	179,850			
ep20	Development Control	(412,779)	(166,994)	(245,785)	5,000	(250,785)	(749,410)	(642,410)	(107,000)		4.12
ep22	Environmental Initiatives	660	660	0		0	1,320	1,320			
ep21	Economic Development	12,616	(23,864)	36,480	36,000	480	87,860	87,860			
ep23	Planning Policy	84,347	51,694	32,653	(8,000)	40,653	474,379	474,379			4.13
	Environment and Planning Salaries	2,652,173	2,633,800	18,373		18,373	5,338,830	5,382,830	(44,000)		4.14
	Environment & Planning	2,460,823	2,579,231	(118,408)	200,000	(318,408)	6,303,860	6,764,860	(461,000)	0	
	Position as at September 2021	8,563,847	6,895,894	1,667,952	1,612,500	55,452	17,247,008	17,779,008	(532,000)	15,000	

Summary of Timing Differences
Under spends/(Overspends) caused by timing differences
Monthly Outturn Report 1st April 2021 to 31st September 2021

		£	£	
DSO Housing Repairs	Work in Progress	(70,000)		
	Awaiting material invoices	70,000		
	Skips budget to be reprofiled	(12,000)		
	Painting budget to be reprofiled	(54,000)		
	Vehicle leasing budget to be profiled	(86,000)		
	Under recovery of overheads	(60,000)	(212,000)	
Homelessness	September B&B costs paid in October	14,000	14,000	
Housing Strategy	Income received in advance for Rural Housing Enabling Services	41,000	41,000	
CCTV	CCTV Security invoices for September 2021	6,000	6,000	
Children and Young People	Safeguarding budget to be reprofiled	5,000		
	Other Minor Variations	3,000	8,000	
Community Safety	Domestic Abuse grant received from MHCLG	33,000		
	Safer Streets grant received from PCC	51,000		
	Invoice to PCC raised twice in error	90,000		
	Outstanding accrual - Legal fees	3,000	177,000	
Leisure Centre	Outstanding accrual for Leisure Centre Management Fee for March 2020	84,000	84,000	
Leisure Promotion	Payment to be made to Hinckley Club for Young People	5,000		
	Budgets to be reprofiled	3,000	8,000	
Highways Miscellaneous	Expenditure on ERDF Covid 19 Recovery Scheme to be reclaimed	(70,000)	(70,000)	
Corporate Management	COVID 19 Discretionary Grant Small Business Grant - returned not yet repaid to MHCLG	60,000		
	COVID 19 Track & Trace - Grants not yet paid out	91,000		
	COVID 19 - Additional Restrictions Support Grant - grants money yet to be paid out in grants	707,000		
	COVID 19 - Restart Grants monies received but not paid out - money to be returned to MHCLG	752,000		
	COVID 19 Awaiting Prior Year Dec- March MHCLG SFC Compensation income	(356,000)		
	Internet Bank Charges not yet processed	5,000		
	Audit Fees relating to quarter 1	8,000		
	Budgets BFWD from 2020/21 relating to COVID Expenditure to be reprofiled	43,000		
	Welcome Back Funding - Funding not yet received for costs incurred	(66,000)		
	Members subscriptions paid in October	5,000	1,249,000	
	Council Tax / NNDR	Income associated with legal costs incurred in collecting Council Tax and NNDR to be transferred from the collection fund	(115,000)	(115,000)
	Council Tax Support	Contribution to Revs & Bens Partnership	5,000	
Additional Income received for Local Council Tax Support Scheme (to be set aside)		81,000	86,000	
Register and Borough Elections	Expenditure in respect of S31 funding received for additional Covid related measures required to be implemented for May 2021 elections not reflected in actuals to date (Eligible expenditure still to be determined by Elections Manager)	29,000		
	Reprofile of Budget	2,000	31,000	
Benefits Fraud and Rent Allowances	Outstanding Accrual relating to 2020/21 Grant Audit fees	14,000		
	Delay in receipt of grant income for Discretionary Housing Payments	(36,000)		
	Benefits Payments to August & September - reflected on the ledger in October	639,000		
	Subsidy Income to be received in October following completion of Mid Year Estimate	(273,000)		
Additional benefit costs incurred - income to be received after final subsidy claim completed	(265,000)	79,000		
Industrial Estates	NNDR Refund processed in October	(23,000)	(23,000)	
Miscellaneous Properties	Service Charge income to be charged to the Revenues & Benefits Partnership	(5,000)		
	Rental Income relating to former Co op site yet to be processed	(20,000)		
	Manned Security costs relating to August not yet processed	6,000		
	Crescent rental invoices re 2020/21 to be written off	123,000		
	Annual rent increase for part of quarter 1 and Quarter 2 - not yet invoiced	7,000		
	Transfer for Refuse Disposal not yet processed	6,000		
	Cleaning costs at the Atkins and Hub	4,000	121,000	
Asset Management	Outstanding cleaning costs for Jubilee building & Station Road Toilets	8,000	8,000	
Council Offices	Transfer for Refuse Disposal not yet processed	1,000	1,000	
	Finance Support	Awaiting agency invoices	2,000	
I.T. Support	Other Minor Variations	4,000	6,000	
	Invoices re future years paid in advance	(103,000)	(103,000)	
Legal Services	legal costs recovered earlier this yr than current profile - reprofile to be done	9,000		
	timings in respect of annual subscription to online legal updates	(4,000)	5,000	
Corporate Support Team	Awaiting postal invoices	1,500		
	awaiting equipment maint invoices	7,000		
	awaiting printing invoices	3,000	11,500	
Grounds maintenance DSO	Agency Budget to be reprofiled	(15,000)		
	prepaid vehicle leasing cost	(21,000)		
	September fuel cost to be processed in October	3,000	(33,000)	
Cemeteries	Awaiting tree maintenance invoices	3,000	3,000	
Environmental Health	Minor variations	4,000	4,000	
Licences	Premises Licence income budget to be reprofiled	(10,000)	(10,000)	
Parks	Tree budget to be reprofiled	(10,000)		
	Other minor variations	(3,000)	(13,000)	
Recycling	Awaiting repairs and maintenance invoices	6,000		
	Awaiting hired and contracted invoices	8,000		
	September Fuel to be processed in October	20,000		
	Recycling credits invoice to be raised	(24,000)		
	Prepaid vehicle leasing costs	(22,000)		

Summary of Timing Differences
Under spends/(Overspends) caused by timing differences
Monthly Outturn Report 1st April 2021 to 31st September 2021

		£	£
	Garden Waste receivables to be adjusted	155,000	143,000
Refuse	August fuel charges processed in September	10,000	
	Agency Budget to be reprofiled	(22,000)	
	Prepaid vehicle leasing costs	(70,000)	
	Awaiting tipping invoices from LCC	102,000	
	Bulky income to be transferred to Street Cleansing	16,000	36,000
Street Cleansing	Q2 bulky transfer to be done	(16,000)	
	Prepaid vehicle leasing costs	(23,000)	
	Equipment purchase budget to be reprofiled	9,000	
	August fuel charges processed in September	2,000	(28,000)
Waste Business Improvements	Agency and repairs and maintenance recharge to be done	6,000	6,000
Building Inspection	Awaiting quarter 1 2021/22 Partnership costs invoice from Blaby District Council	37,000	37,000
Community Planning	Payments to be made for Clockwise Credit Development Worker May - Sep 2021	5,000	5,000
Car Parks	Awaiting Castle Car Park rental invoice	17,000	17,000
Development Control	Awaiting July-September invoices from Harborough District Council for Manager post	5,000	5,000
Economic Development	Heritage Action Zone grant income received in advance	24,000	
	Kickstart payments to be made in October	14,000	
	Awaiting invoices for Heritage Action Zone projects	5,000	
	Shared service invoice to Oadby and Wigston to be raised	(16,000)	
	Reprofile of events budgets required	9,000	36,000
Planning Policy	Awaiting MHCLG grant reimbursement for Markfield NDP	(20,000)	
	Historic England Grant funding for Bradgate Stables	12,000	(8,000)
	TOTAL TIMING DIFFERENCES	1,612,500	1,612,500

Outturn Explanations April 2021 to September 2021 Key : () = overspend					
		Variation To Date	Forecast Year End	Forecast Year End Variance August	coronavirus related
		£000's	£000's	£000's	£000's
	Forecasted year end variations	(400)	(594)	(648)	(752)
	Community Services				
1.1	Homelessness Bed & Breakfast overspend to date (includes additional Covid 19 spend) Prevention fund underspend to date Additional homeless grants from MHCLG Additional income from Housing Benefits & B&B contributions Income from bond scheme repayments Other Minor Variations	(122) 8 60 58 21 (2)	(265) 30 60 100 0 9	(300) 10 60 110 0 0	(300) 0 0 130 0 0
1.2	Private Sector Housing Reduction in Private Sector Housing rent and associated costs Legal Fees relating to defending judicial review	(4) (5)	(11) (8)	(11) (8)	0 0
1.3	Community Safety Minor Project Underspend to date Other Minor Variations	25 3	15 0	15 0	0 0
1.4	Leisure Centre Leisure Centre closure due to Covid 19 - Year end projection based on latest predictions and covers both management fee and assistance payments . The year to date variations are management fee (460k), additional assistance (31k) respectively Receipt of grant monies from Sport England Other Minor variations	(491) 14 2	(559) 14 0	(559) 14 0	(559) 0 0
1.5	Sports Development Delays to Projects Lower grant income to be received than expected	21 0	0 (15)	0 (15)	0 0
1.6	Markets Reduction in Market Income Additional casual wages costs arising out of the Pandemic (to provide staff who have been shielding)	(15) (5)	(25) (8)	(25) (8)	(15) (8)
1.7	Directorate Salary Variation	32	69	69	
	Corporate Services	805	584	584	739
2.1	Corporate Management Covid 19 Government Funding Agency costs incurred to cover additional work as a result of COVID - funded from government funds shown above Other Miscellaneous costs incurred as a result of COVID - funded from government funds shown above COVID 19 Government Funding - Contain Funding Costs Associated with COVID covered by funding above Contain Outbreak Management Fund Covid 19 - Estimated Central Govt Compensation Fees and Charges Additional Enforcement & Compliance costs associated with COVID 19 Other Minor variances	669 (14) (11) 312 (35) 129 0 (8) (1)	669 (20) 125 	669 (20) 125 	669 (20) 125
2.2	Corporate Management (Civic) Minor Variances	5	0	0	0
2.3	Council Tax/ NNDR Income from legal costs recovered lower than anticipated	(15)	0	0	0
2.4	Register and Borough Elections Minor Variations Reduction in Individual Electoral Registration Funding	5 0	0 (5)	0 (5)	0 0
2.5	Benefits Fraud and Rent Allowances Reduction in Income from Benefits Overpayments due to Universal Credit Other Minor Variances	(91) 1	(40) 	(40) 	
2.6	Industrial Estates Additional NNDR incurred on Vacant Industrial Units - may be able to reclaim some of this if the units are rented out later in year Other Minor Variances	(24) 4	(25) 	(25) 	(25)
2.6	Misc Property Additional NNDR incurred on vacant units at the Atkins unit - May be able to reclaim some if the units are rented out later in year Invoices written off - relating to Crescent for 2020/21 Other Minor Variances	(18) (123) (2)	(18) (123) 	(18) (123) 	(10)
2.7	Directorate Salary Variation	22	21	21	
	Support Services	(45)	(61)	(161)	0
3.1	Asset Management Other Minor Variations	(6)			
3.2	Council Offices Metered Water Costs lower than anticipated	2			
3.3	I.T. Support Agency Staffing Costs Additional telephone costs Other Minor Variances	(9) (11) 1		(190)	
3.4	Legal Services Additional Agency costs to cover vacant posts and to meet capacity issues Increased legal costs recovered savings of 6k expected at yr end shared service employee budget for legal manager unused 15k so far, 30k for the whole year if remains unused	(70) 6 15	(90) 6 30	(33) 6 	
3.5	Corporate Support Estimated savings due to lower printing / stationery / postage (less office working) Estimated temp savings due to lower printing and stationery (less office working) Estimated temp savings due to lower postage usage (less office working)	3 3 3	3 3 	5 3 3	
3.7	Directorate Salary Variation	11	(10)	15	
3.8	HRA Element of Support Services - Support Service variations	8	0	30	

Outturn Explanations April 2021 to September 2021					
Key : () = overspend					
		Variation To Date	Forecast Year End	Forecast Year End Variance August	coronavirus related
		£000's	£000's	£000's	£000's
	Environment and Planning	(328)	(461)	(484)	(245)
4.1	DSO Grounds Maintenance Under recovery of internal income (no tree works taking place due to staffing issues) Minor variations		(15) 0	(15) 0	(15)
4.2	Cemeteries Additional income from burial fees Minor variations	11 3	11 0	5	0
4.3	Environmental Health Additional Income(breeding Licences)	12	12	0	0
4.4	Land Drainage Hired & Contracted services underspend to date Other minor variations	7 1	0 0	0 0	0
4.5	Parks Impact of re-phasing crematorium project	(22)	(58)	(58)	
4.6	Recycling Overspend due to covid and agency costs being higher than budgeted Inflation adjustment for Powers tipping fees Additional income from green waste charges Minor variations	(50) (10) 32 5	(61) (10) 32	(40)	(25)
4.7	Refuse Overspend due to covid and agency costs being higher than budgeted Estimated saving on Tipping Fees Minor variations	(10) 0 (1)	(34) 15 0	(40) 15 0	(25) 0
4.8	Street Cleansing Agency and overtime overspend due to vacant posts Essential repairs required to box van Under recovery of internal income Minor Variations	(5) (8) (17) 5	0 (28) 0	 (28) 0	0 0 0
4.9	Waste Business Improvements Wage saving due to delay in market re-opening Additional fees and charges income (bins at new properties)	4 7	5 7	5 0	5
4.10	Building Inspection Income shortfall due to reduction in demand Other minor variations	(23) 6	(30) 0	(25) 0	(25)
4.11	Car Parks Shortfall in pay and display income Shortfall in Season Ticket income NNDR underspend Minor variations	(74) (16) 2 3	(128) (32) 2 2	(128) (32) 2 2	(128) (32) 0 0
4.12	Development Control Shortfall in income from planning applications Enforcement Legal fees overspend - legal advice for enforcement cases Agency staff/consultancy overspend Appeals overspend (to be funded from provision) Write off debt Staff advertising costs Other minor variations	(84) (16) (56) (37) (38) (19) (1)	0 (20) (30) 0 (38) (19) 0	0 (20) (45) 0 (38) 0 0	
4.13	Planning Policy Local Plan underspend to date Neighbourhood Plans underspend to date Strategic Growth underspend to date Other minor variations	31 5 6 (1)	0 0 0 0	0 0 0 0	
4.14	Directorate Salary Variation	20	(44)	(44)	
Forecasted (overspend) saving		32	(532)	(709)	(258)

Capital Programme Summary
30th September 2021

Description	Latest Budget £	Budget to Date £	Actual £	Variance to date £
General Fund				
Corporate and Support Services	1,040,113	151,895	62,531	89,364
Environment and Planning	8,268,445	2,483,163	1,198,427	1,284,736
Community Services	2,887,530	1,798,660	252,341	1,546,319
	12,196,088	4,433,718	1,513,299	2,920,419
HRA	11,283,814	6,826,592	3,365,479	3,461,113
Grand Total	23,479,902	11,260,310	4,878,778	6,381,532

**Capital Expenditure
30th September 2021**

Code	Description	Latest Budget £	Budget to Date £	Actual £	Variance £	Ref No
<u>Corporate Services</u>						
spv	Asset Management Enhancement Works	50,000	25,010	35,821	(10,811)	
ros	New Performance Management System	24,736	24,736	22,000	2,736	
ssy	Making Tax Digital	12,000	6,000	0	6,000	
ssa	General Renewal -Extensions	15,000	7,500	10,383	(2,883)	
stb	Earl Shilton Toilets	0	0	(31,598)	31,598	
swd	Server/Network Hardware Replacements	69,500	34,764	0	34,764	
swf	Telephony Upgrade	0	0	(18,591)	18,591	
swk	Mobile Working Devices	0	0	0	0	
swj	Jubilee Building Works	18,077	8,081	19,646	(11,565)	
suh	Shared Revenue and Benefits	0	0	68	(68)	
swm	Data Centre Upgrade 2021-22	172,000	0	0	0	
swh	Office 365 Consultancy Support	56,014	28,018	14,432	13,586	
swo	IDOX System upgrade	17,786	17,786	10,370	7,416	
swn	ICT Transitional Costs	200,000	0	0	0	
sop	IT Future Operating Model	405,000	0	0	0	
		1,040,113	151,895	62,531	89,364	
<u>Environment & Planning</u>						
rfn	Parks : Major Works	10,000	5,002	10,487	(5,485)	
rba	Hollycroft Park	14,500	14,500	0	14,500	
rca	Incab System (Tracker System)	14,000	7,002	0	7,002	
ran	Memorial Safety Programme	5,950	2,976	1,020	1,956	
rce	Recycling Containers	110,453	55,247	82,486	(27,239)	
rjc	Environmental Improvements	51,100	26,110	720	25,391	
rkt	Resurfacing Car Parks	125,485	87,997	3,542	84,455	
sto	New Crematorium	5,745,586	1,081,317	846,381	234,937	
rgg	Parish & Community Initiatives	225,172	150,202	44,973	105,229	
rgo	Hinckley Community Initiative Fund -HCIF	12,000	6,000	0	6,000	
rgp	Developing Communities Fund	422,333	211,164	86,779	124,385	
rgt	Davenport rd and Hays Lane imp	13,850	13,850	4,977	8,873	
rkh	Heritage Action Zone	507,000	265,096	61,560	203,536	
rky	Earl Shilton Shop Fronts	14,553	14,553	0	14,553	
rcr	Electric Charging Points	373,446	223,506	73,662	149,844	
rbm	Clarendon Park	150,414	75,236	0	75,236	
rby	The Greens	150,480	75,270	0	75,270	
sqg	Argents Mead Phase 2	26,000	26,000	0	26,000	
swc	Lancaster Road Pedestrian Crossing	0	0	(20,000)	20,000	
svo	Argents Mead Moat Improvements	153,500	78,302	1,841	76,461	
svb	Waterside Open Space (SEA)	50,000	30,008	0	30,008	
svj	Waterside Play Area	67,623	33,825	0	33,825	
rgu	Ashby Road Cemetery drainage works	25,000	0	0	0	
		8,268,445	2,483,163	1,198,427	1,284,736	
<u>Community Services</u>						
rdq	Sports Facility Improvement Fund	397,720	292,762	1,320	291,442	
rjq	Shop Front Improvements Barwell	3,090	3,090	0	3,090	
rdi	Leisure Centre	0	0	256	(256)	
roa	Major Works Grants	169,286	104,312	16,797	87,515	
roh	Minor Works Grants	40,000	20,008	20,771	(763)	
rom	Private Sector Housing Enforcement	100,000	50,020	1,165	48,855	
rob	Disabled Facilities Grant	944,722	548,540	131,429	417,111	
rop	CCTV Upgrade 2020-21	118,750	59,398	39,836	19,562	
roq	Hoarding Project	314,148	231,678	27,942	203,736	
rdp	Bosworth 1485 Sculpture Trail project	622,170	311,208	12,824	298,384	
roe	Fuel Poverty Capital Fund	1,096	1,096	0	1,096	
rof	Green Deal Capital Fund	176,548	176,548	0	176,548	
		2,887,530	1,798,660	252,341	1,546,319	

Capital Programme Variances over £20,000				
Ref No	Description	Explanation of Variance	Variance to date	y/e Variance
<u>Corporate Services</u>				
1	Earl Shilton Toilets	Awaiting prior year invoice	31,598	0
2	Server/Network Hardware Replacements	Budget to be reprofiled	34,764	0
<u>Environment & Planning</u>				
3	Environmental Improvements	Budget to be reduced due to fewer schemes	25,391	
4	Resurfacing Car Parks	Committed on pedestrian access at Trinity Vicarage Road and Stockwell Head.	84,455	
5	Parish & Community Initiatives	Letter to be sent to Parish Councils. Budget committed	105,229	
6	Developing Communities Fund	Budget committed. Awaiting 3rd party evidence before funds are released.	124,385	
7	Heritage Action Zone	Budget to be reprofiled	203,536	
8	Electric Charging Points	Quotes in the process of being obtained. Budget to be reprofiled	149,844	
9	Clarendon Park	3G pitch no longer going ahead new scheme to be co-ordinated. Funds to be carried forward	75,236	150,000
10	The Greens	Awaiting legal confirmation on which areas dev contributions can be spend before commencement of procurement. Potential carry forward may be required	75,270	
11	Argents Mead Phase 2	Consent gained from Historic England. Third party archology advice required before project	26,000	
12	Lancaster Road Pedestrian Crossing	Awaiting prior year invoice	20,000	
13	Argents Mead Moat Improvements	Consent gained from Historic England. Third party archology advice required before project commencement. May require a carry forward.	76,461	
14	Waterside Open Space (SEA)	Awaiting land adoption before Developer Contribution can be spent. Will require a carry forward at year end	30,008	50,000
15	Waterside Play Area	Awaiting land adoption before Developer Contribution can be spent. Will require a carry forward	33,825	67,000
<u>Community Services</u>				
16	Sports Facility Improvement Fund	Budget to be revised when capital programme reviewed. External Contributions to be passported directly to organisations (not via the Council)	291,442	360,000
17	Major Works Grants	Commitments including enquires not included in payments to date	87,515	0
18	Private Sector Housing Enforcement	Enforcement takes place as when required	48,855	0
19	Disabled Facilities Grant	Commitments including enquires not included in payments to date	417,111	0
20	Hoarding Project	Project in progress budget to be reprofiled	203,736	0
21	Bosworth 1485 Sculpture Trail project	Budget to be reprofiled	298,384	0
22	Green Deal Capital Fund	Scheme in progress. Budget to be reprofiled	176,548	0

30th September 2021
HRA Capital Programme

	Latest Budget £	Budget to Date £	Actual £	Variance to date £	Forecast Year End Savings (underspend)	
Adaptation Of HRA Dwellings-Social Serv	393,330	196,742	171,003	25,739	0	
Major Voids	674,777	317,659	224,967	92,692	35,000	lower than expected void numbers
Programmed Enhancements	423,940	222,644	56,499	166,145	10,000	lower than expected environmental works
Electrical Upgrades/Rewires	686,020	353,438	227,800	125,638	100,000	lower than expected replacement requirement
Windows : Single to Double Glazing	78,770	39,398	33,252	6,146		
Re-Roofing	651,280	357,430	299,955	57,475		Budget committed. Works expected to be completed by year end
Kitchen Upgrades	722,681	311,263	338,788	(27,525)		
Boiler Replacement	972,960	486,670	291,068	195,602		Budget committed
Low Maintenance Doors	53,700	31,278	11,830	19,448		
Shower Replacement Programme	71,560	35,794	21,549	14,245	10,000	Slight underspend based on current level of works
Sheltered Scheme Enhancements	97,830	48,936	7,699	41,237		
Enhancement Works - Bathroom Upgrades	349,913	248,597	108,785	139,812		
Fire Risk Assessments	514,170	387,550	165,377	222,173		Budget commitment. Current schedule works should be completed by year end
Affordable Housing	143,970	143,970	20,350	123,620		
Ambion Court	2,000,381	1,841,119	1,172,771	668,348		Budget to Committed. To be reprofiled
Legionella	32,082	23,454	6,802	16,652		
Asbestos	232,900	116,492	63,517	52,975		Budget to be reprofiled
Piper Alarm Upgrade	60,000	45,006	0	45,006		Budget committed
Mobile Solution Software	74,760	64,764	46,071	18,693		Budget to be reprofiled
Energy Efficiency Programme	840,000	420,168	0	420,168		Budget to be reprofiled
Housing Delivery	1,950,000	975,390	0	975,390		£550k currently committed
Middlefield Lane	58,790	58,790	0	58,790		Awaiting final retention release
Windows and Doors - Lad 2	200,000	100,040	97,395	2,645		
	11,283,814	6,826,592	3,365,479	3,461,113	155,000	

Housing Revenue Account

Key : () = overspend

	2021/22 LATEST ESTIMATE	2021/22 BUDGET to September	2021/22 ACTUAL to September	VARIANCE September	TIMING	VARIANCE Excl TIMING	F'CASTED OUTTURN	VARIATION YEAR END	REF
	£	£	£	£	£	£	£	£	
SUMMARY HRA									
INCOME									
Dwelling Rents	(12,851,130)	(6,485,140)	(6,590,495)	105,355	105,000	355	(12,851,130)	-	1
Non Dwelling Rents (garages & land)	(85,070)	(8,668)	(7,835)	(833)	-	(833)	(85,070)	-	
	(12,936,200)	(6,493,808)	(6,598,330)	104,522	105,000	(478)	(12,936,200)	-	
EXPENDITURE									
Supervision & Management (General)	2,455,442	1,174,825	1,153,000	21,825	(7,000)	28,825	2,468,442	(13,000)	2
Supervision & Management (Special)	685,610	320,705	314,475	6,230	35,000	(28,770)	757,610	(72,000)	3
Lump Sum LCC pension contribution	113,290	56,668	56,645	23	-	23	113,290	-	
Contribution to Housing Repairs A/C	3,192,170	-	-	-	-	-	3,192,170	-	
Depreciation (Item 8 Debit)	2,692,510	-	-	-	-	-	2,692,510	-	
Capital Charges : Debt Management	1,060	532	530	2	-	2	1,060	-	
Increase in Provision for Bad Debts	100,000	-	-	-	-	-	60,000	40,000	4
Interest on Borrowing	1,964,260	982,130	-	982,130	982,000	130	1,964,260	-	5
	11,204,342	2,534,860	1,524,649	1,010,211	1,010,000	211	11,249,342	(45,000)	
Net Income/Cost of Services	(1,731,858)	(3,958,948)	(5,073,681)	1,114,733	1,115,000	(267)	(1,686,858)	(45,000)	
Interest Receivable	(35,000)	-	-	-	-	-	(35,000)	-	
IAS19 Adjustment	(267,340)	-	-	-	-	-	(267,340)	-	
Net Operating (Income)/Cost	(2,034,198)	(3,958,948)	(5,073,681)	1,114,733	1,115,000	(267)	(1,989,198)	(45,000)	
CONTRIBUTIONS									
Contribution to Piper Alarm Reserve	30,000	-	-	-	-	-	30,000	-	
Contribution to Pension Reserve	3,520	-	-	-	-	-	3,520	-	
Transfer to Major Reserves	316,938	-	-	-	-	-	316,938	-	
Transfer to Regeneration Reserve	1,500,000	-	-	-	-	-	1,500,000	-	
Surplus / Deficit	(183,740)	(3,958,948)	(5,073,681)	1,114,733	1,115,000	(267)	(138,740)	(45,000)	

	LATEST ESTIMATE	BUDGET to September	ACTUAL to September	VARIANCE September	TIMING	VARIANCE Excl TIMING	F'CASTED OUTTURN	VARIATION YEAR END	REF
	£	£	£	£	£	£	£	£	
SUPERVISION & MANAGEMENT (GENERAL)									
Employees	1,182,500	506,142	479,126	27,016	6,000	21,016	1,156,500	26,000	2.1
Premises Related Expenditure	133,970	85,278	91,192	(5,914)	-	(5,914)	164,970	(31,000)	2.2
Transport Related Expenditure	16,370	8,188	6,406	1,782	-	1,782	16,370	-	
Supplies & Services	236,562	124,775	119,639	5,136	(13,000)	18,136	232,562	4,000	2.3
Central & Administrative Expenses	921,110	460,732	463,532	(2,800)	-	(2,800)	921,110	-	
Gross Expenditure	2,490,512	1,185,115	1,159,895	25,220	(7,000)	32,220	2,491,512	(1,000)	
Revenue Income	(35,070)	(10,290)	(6,895)	(3,395)	-	(3,395)	(23,070)	(12,000)	2.4
Recharges	-	-	-	-	-	-	-	-	
Total Income	(35,070)	(10,290)	(6,895)	(3,395)	-	(3,395)	(23,070)	(12,000)	
Net Expenditure to HRA	2,455,442	1,174,825	1,153,000	21,825	(7,000)	28,825	2,468,442	(13,000)	
SUPERVISION & MANAGEMENT (SPECIAL)									
Employees	687,920	291,570	316,370	(24,800)	8,000	(32,800)	748,920	(61,000)	3.1
Premises Related Expenditure	436,910	209,239	190,765	18,474	19,000	(526)	454,910	(18,000)	3.2
Transport Related Expenditure	14,740	7,388	6,022	1,366	0	1,366	14,740	0	
Supplies & Services	151,320	95,568	93,269	2,299	0	2,299	143,320	8,000	3.3
Central & Administrative Expenses	119,130	59,736	52,173	7,563	8,000	(437)	119,130	0	3.4
Capital Charges	4,990	2,496	-	2,496	-	2,496	4,990	0	
Gross Expenditure	1,415,010	665,997	658,599	7,398	35,000	(27,602)	1,486,010	(71,000)	
Revenue Income	(700,380)	(345,292)	(344,124)	(1,168)	0	(1,168)	(699,380)	(1,000)	3.5
Recharges	(29,020)	0	0	0	0	0	(29,020)	0	
Total Income	(729,400)	(345,292)	(344,124)	(1,168)	0	(1,168)	(728,400)	(1,000)	
Net Expenditure to HRA	685,610	320,705	314,475	6,230	35,000	(28,770)	757,610	(72,000)	

Outturn Explanations April 2021 to September 2021				
Key : () = overspend				
	Forecasted year end variations	Timing	Variation To Date	Forecast Year End
		£000's	£000's	£000's
	HOUSING REVENUE ACCOUNT	1,115	(4)	(45)
1	Rents -1st to 3rd October need excluding from September figures	105	0	0
2	SUPERVISION & MANAGEMENT (GENERAL)	(7)	30	(13)
2.1	Employees:	6	21	26
	£6k Holiday Pay/Flexi to be processed at year end	6	0	0
	Severance Pay savings	0	10	20
	Staffing Restructure underspend	0	3	6
	Salary underspend to date	0	7	0
	Other Minor Variations	0	1	0
2.2	Premises Related Expenditure:	0	(6)	(31)
	Council Tax overspend	0	(5)	(30)
	Premises Insurance Overspend	0	(1)	(1)
2.3	Supplies & Services:	(13)	18	4
	IT Licences paid in advance	(18)	0	0
	Outstanding accrual - Audit fees	5	0	0
	Underspend to date - Tenant association support costs	0	17	0
	IT overspend	0	(16)	(16)
	Legal Fees- underspend to date	0	10	20
	Subscriptions underspend to date	0	4	0
	Other Minor Variations	0	3	0
2.4	Revenue Income:	0	(3)	(12)
	Shortfall in Legal Fees recovered	0	(6)	(12)
	Other Minor Variations	0	3	0
3	SUPERVISION & MANAGEMENT (SPECIAL)	35	(34)	(72)
3.1	Employees:	8	(33)	(61)
	£8k Holiday Pay/Flexi to be processed at year end	8	0	0
	Salary overspend due to fully staffed service	0	(3)	(6)
	Overtime overspend -vacant post & new member of staff training (double cover)	0	(30)	(55)
3.2	Premises Related Expenditure:	19	0	(18)
	Outstanding electricity, gas & water costs for August/September	9	0	0
	Awaiting caretaking/window cleaning invoices for July, August & September	10	0	0
	Additional Cleaning costs	0	(11)	(18)
	Electricity & Gas underspend to date	0	9	0
	Other minor Variations	0	2	0
3.3	Supplies & Services:	0	0	8
	Piper Alarm System underspend	0	0	8
3.4	Central & Administrative Expenses:	8	0	0
	Outstanding charges relating to contact centre, corporate support & debtors	8	0	0
3.5	Revenue Income:	0	(1)	(1)
	Income Shortfall from sheltered scheme service charges	0	(4)	(4)
	Income shortfall from Room Hire	0	(3)	(6)
	Additional Lifeline income	0	6	9
4	Provision for Bad Debts:	0	0	40
	Forecast reduction in contribution required towards rent bad debts	0	0	40
5	Interest on borrowing:	982	0	0
	Interest due on HRA PWLB loans	982	0	0

HOUSING REPAIRS ACCOUNT	2021/22	2021/22	2021/22	2021/22			F'CASTED	F'CASTED		
	ORIGINAL	LATEST	BUDGET	ACTUAL	VARIANCE	VARIANCE		VARIATION		
	BUDGET	BUDGET	to Sept	to Sept	to Sept	TIMING	Excl	OUTTURN	YEAR END	REF
	£	£	£	£	£	£	£	£	£	
Administration										
Employee Costs	433,510	433,510	183,488	171,064	12,424	(3,000)	15,424	433,510	-	1
Transport Related Expenditure	3,880	3,880	1,942	3,980	(2,038)		(2,038)	3,880	-	
Supplies & Services	132,070	154,157	89,623	64,179	25,444	8,000	17,444	139,157	15,000	2
Central Administrative Expenses	314,800	314,800	157,456	168,539	(11,083)	(12,000)	917	314,800	-	3
Total Housing Repairs Administration	884,260	906,347	432,509	407,762	24,747	(7,000)	31,747	891,347	15,000	
Programmed Repairs	677,400	717,400	374,696	325,685	49,011	47,000	2,011	707,400	10,000	4
Responsive Repairs	1,261,970	1,291,970	559,474	398,877	160,597	118,000	42,597	1,241,970	50,000	5
GROSS EXPENDITURE	2,823,630	2,915,717	1,366,679	1,132,324	234,355	158,000	76,355	2,840,717	75,000	
Contribution from HRA	(3,192,170)	(3,192,170)	0	0	0		0	(3,192,170)	-	
Accumulated Absences/ IAS 19	(73,690)	(73,690)	0	0	0		0	(73,690)	-	
TOTAL INCOME	(3,265,860)	(3,265,860)	0	0	0	0	0	(3,265,860)	-	
Contribution to HRA Reserves	425,000	425,000	0	0	0	0	0	425,000		
NET EXPENDITURE	(17,230)	74,857	1,366,679	1,132,324	234,355	158,000	76,355	(143)	75,000	

Variations	TIMING	VARIANCE	Outturn
	£000's	£000's	
1 Salary vacancies and maternity leave		15,000	
Accumulated Absences Accounting Adjustment	(3,000)		
	(3,000)	15,000	-
2 Software Invoices paid in advance	(14,000)		
Asbestos budget to be reprofiled	6,000		
Asbestos estimated budget saving		10,000	5,000
Legionella testing estimated saving		5,000	10,000
Consultants budget to be reprofiled	16,000		
	8,000	15,000	15,000
3 Impact of ICT costs paid in advance	(12,000)		
4 Painting/Soffits Budget to be reprofiled	12,000		
Electrical servicing budget to be reprofiled	12,000		
Estimated underspend on Electrical Testing Budget		10,000	10,000
Central heating awaiting servicing invoices	23,000		
	47,000	10,000	10,000
5 Work in Progress and overhead charges to be processed	91,000		
Budget to be reprofiled			
Current demand lower than expected	10,000	43,000	50,000
Lift Maintenance budget to be reprofiled	17,000		
	118,000	43,000	50,000